ROCKLAND PARK
Homeowners Association

When & How: Annual Encumbrance Fees

Annual Timeline

February

- Annual budget approved & HOA fees set by the RPHOA Board of Directors
- Annual fee packages are prepared by the HOA Team

March

- Annual fee packages delivered via email/mail

April

- Annual fees officially due April 1
- Reminder emailed/mailed, including a copy of RPHOA collection procedures

May

- Reminder emailed/mailed, including a copy of RPHOA collection procedures
- May 1 - End of 30 day grace period. Interest is applied to all outstanding accounts on the first day of each month until the account is completely paid

June

- Final notice mailed to all outstanding accounts

July

- Outstanding accounts sent to Field Law for collections

Residents can expect their Annual Fee Package at the beginning of March each year. The above timeline is in effect from April 1, 2025, onward.

Payment Methods

Interac E-Transfer ~Preferred Method~

Email payment to feepayments@rocklandparkhoa.ca.
Please include your name and property address in the message.
Security Question: RPHOA building?
Answer: thelodge (no caps, no space)

Cheque

Mailed or dropped off to the Lodge located at 90 Rowley Way NW. Please make your cheque payable to the Rockland Park Homeowners Association (not RPHOA) and indicate your full name + property address.

Debit or Credit Card

In-person at the Lodge; Monday - Sunday from 10am-8pm. The RPHOA can also process a Visa/Mastercard over the phone by calling 587-443-9597 during the same hours.
Due to the additional third party fees from Visa/MC, a 2.4% Credit Card Fee applies when paying with a credit card.

Online

Via credit card, click “Pay HOA Fees” on: www.rocklandpark-connect.com. A 2.4% credit card processing fee automatically applies due to third party processing fees.

Pre-Authorized Debit Payments (PAD)

Twelve (12) equal payments, processed on the first day of each month (April - March). Please complete and return the PAD form found on www.rocklandpark-connect.com to gm@rocklandparkhoa.ca with a void cheque (or banking details) prior to March 30 at 5pm. An annual processing fee of $25 is spread equally among these twelve payments along with GST.

Residents who are currently enrolled on the monthly PAD Plan: please note that this is an **“opt out” plan** and you do not need to take any action. The monthly payment plan will automatically continue April 1st at the new rates noted above. If you prefer to withdraw from the monthly plan and pay the full amount instead, please email info@rocklandparkhoa.ca and we will be happy to assist you.